

COMMITTEE MEETING held on Tuesday 23rd August 2022, 7:30pm

Venue:

A virtual meeting through Zoom

MINUTES

Present

Present: Steve White [StW] chair; John Peters [JP] treasurer; Sylvia White [SyW] secretary; Martin Tomes [MT] webmaster; Cliff Carter [CC]; Linsey Green [LG]; Chris Green [CG]

Also present: Sue Watts [SuW] - representing Chichester CC

1. Apologies for absence

All members in attendance, therefore no apologies

2. Minutes of the last committee meeting - 10/01/22

The minutes were agreed to be a true record of events.

At SyW request consideration was given to no longer keeping hard copies of minutes.

Agreed/Decision

Minutes can be agreed as a true record without being physically signed with only digital copies being kept.

3. Matters arising from minutes

There were no matters arising from the meeting 10/1/22

4. Minutes AGM 13/5/22

The minutes of the AGM were reviewed by the committee

5. Matters arising from AGM

All matters arising from the AGM -13/5/22 - are included in this meeting agenda.

6. Chair's report

Chair, StW, explained that there was very little to report. He thanked CC for standing in for him at the last competition. He also thanked CC for collecting the trophies in preparation for the next competition.

7. Treasurer's report

JP explained that he had secured a new account with Nat West. Said account should be complete in approximately six weeks. At that time, he will transfer all monies from the Barclays' account and begin the process of recovering funds from the deactivated account.

Current funds at £1500

8. Regnum Shield Print Competition

- *Regnum Shield Print Competition – Chichester CC*
Thursday 17th November 2022
Judge – David Smith LRPS CPAGB

SuW wish to know exactly what was expected of Chichester CC.

CC explained competition rules could be found on the Regnum Crouch web site.

MT suggested Chichester contact him so he could explain in detail and offer advice. He also has a process to save all entries in order to monitor entries.

Action

- SyW to send all necessary email addresses to related parties.
- SyW to send SuW the list of club contacts along with the judge's contact information.

StW suggested Chichester contact Marrutts for raffle prices as the company advertise on the RC website. LG made other suggestions/contacts for raffle prices.

Sue Watts left the meeting

9. Forthcoming competitions

- *Crouch Shield PDI Competition – Southwick CC*
Thursday 23rd March 2023
*Judge – Cherry Larcombe EFIAP ARPS DPAGB BPE*5*

SyW reported that Southwick CC prepared for hosting this competition. Said competition will take place at The Bard Theatre.

- *Regnum Shield Print Competition – Henfield CC*
Autumn 2023

Action

- CC liaise with Henfield for this competition. CC also offered to book a judge.

- *Crouch Shield PDI Competition – Steyning CC*
Spring 2024

Action

- SyW to contact Mike Warren of Steyning CC to remind them of their next scheduled competition

- *Regnum Shield Print Competition – Mid – Sussex
Autumn 2024*

Action

- JP to ensure Mid-Sussex CC are aware of their commitment to this competition.

10. Future Chair / Vice Chair tenure

In spite of repeated requests to member clubs StW reported there had been no volunteers to take up the position of Vice Chair. He reminded the committee that his tenure would be complete at the next AGM.

Previously the suggestion had been made that clubs hosting competitions the following year take the positions of Chair & Vice Chair; however, with situation within the SxPF this probably is not the time to be looking at changes with in RC group too. Therefore, StW said the both he and SyW would stand for an additional year.

JP expressed the opinion that a ‘rolling chair’ did not promote ‘ownership’ of the organisation.

Action

- Chair/vice chair positions to be address again at the next committee meeting.

11. AOB

Following discussion on previous occasion regarding subscriptions JP asked when the committee considered the financial year should run.

The committee also deliberated, with the increased cost of fuel, it is likely that judges’ expenses would increase.

Decision

- The next financial year for the Regnum Crouch group will be April 2023 – March 2024.
- Consideration will be given to increasing subscriptions at this time.

12. Date of next meeting

The next meeting is scheduled for Friday 13th January 2023

Approved [signed]

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Date

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Follow up NOTES

Item 7. Treasurer's report

To be discussed at the next meeting.

From a follow up email from John Peters

Appendix 1

order cheque books and statements and Debit Card

1. Resolution

This resolution must be passed at a Meeting of the relevant management committee of the Business/Organisation who holds the Bank Account cards are being requested for ("Customer").

It was resolved that:

- the Cardholders (who are also Authorised Signatories to the bank account which cards are being requested for) are authorised to request and be issued with Debit Card(s) and/or Debit Card details (including replacement cards, card details and security details) for use in relation to the operation and the giving instructions in relation to the bank account
- the Signing Rules contained in the mandate provided to operate the bank account which cards are being requested for be supplemented (but not replaced) by the additional Card Transaction Authorisation Rules which will apply to the operation of the bank account using a Debit Card or Debit Card details. The current mandate to operate the bank account shall accordingly continue as supplemented and amended
- the Customer agrees to be bound by the Debit Card terms contained in the 'Business account terms' and any amendments made to them from time to time.
- the Customer agrees that all transactions authorised by a duly authorised Debit Card should be debited to the bank account which cards are being requested for and that the Customer accepts liability for any unarranged overdraft resulting from any such transactions that Cardholders may use their Debit Card to to obtain details of the balance on an account.
- the Bank may continue to rely upon this Resolution until it is revoked in writing by a suitably authorised notice to the Bank.

3. Certificate

We certify that the Debit Card resolution set out in Section 1 was passed at a meeting of the board of directors, or of the relevant management, at which a quorum was present, held on

Item 8 Regnum Shield Print Competition

Crib sheet sent to Sue Watts [Chichester]

Appendix 2

Host notes

The host club is expected

- *to inform all clubs of the competition and the closing date for entries*
- *to arrange for clubs to deliver their print entries along with a digital copy to the host club*
- *to liaise with the judge and arrange for delivery of prints for pre-judging [RC group pay judges expences]*
- *to collate the scores & prepare score sheets for each club to be distributed at the end of the evening.*
- *to display prints before the competition and organise the competition critique by the judge.*
- *to act as host for the judge.*
- *To ensure all prints are ready for the clubs to collect at the end of the meeting.*
- *To provide refreshments during a half time break*

Along with the Chair of the Regnum Crouch Group a representative of the host club should be ready to welcome member clubs to the competition etc.

The committee recommend an entrance fee of £5

The host club may also wish to run a raffle to enhance their club funds. Marrutt Professional Photographic Inkjet Media may provide raffle prizes if approached.